



CHARTERED ACCOUNTANTS

## CA STUDENT STANDARD APPLICATION FORM

### EMPLOYER DETAILS

**HALL MORRICE**

Employer use only:

Employer address (TO WHICH THIS FORM MUST BE SENT)

**7 QUEENS TERRACE  
ABERDEEN**

Candidate Ref:

Postcode **AB10 1XL**

### PERSONAL DETAILS

First name(s) (underline the one you are known by)  
(BLOCK LETTERS)

Surname (Dr, Mr, Mrs, Miss, Ms) (BLOCK LETTERS)

Home address

Term address

Postcode

Postcode

Telephone

Telephone

E-mail

E-mail

Dates at above from to

Dates at above from to

Country of birth

Nationality

Do you need a work permit for permanent employment in the UK?

Do you hold a full UK driving licence?

YES  NO

YES  NO

**EDUCATION****Higher Education**

Please list all degrees/professional qualifications, etc held, including those currently studied for, whether at first degree or postgraduate level. List most recent first, with results if known.

University/College	From Month/year	To	Degree/diploma (BA/HND etc)	Class expected/ obtained	Title of degree/diploma course

Main subjects with examination results or course grades to date, if known

**Secondary/Further Education**

Name(s) of School(s)/ College(s)	Subject/courses studied and level (eg GCSE, O, A, H. IB, BTEC) Give examinations results with grades and dates, and include all subjects taken including those failed

**Scholarships/Awards**

Detail any scholarships, awards or prizes won at School and University/College

**SPECIFIC SKILLS**

List any knowledge of foreign languages, indicating proficiency (eg basic/working knowledge/fluent/mother-tongue)  
Specify experience of computer packages, and any other relevant skills

**WORK EXPERIENCE**

Please describe briefly any work (whether paid or unpaid) which you have undertaken

Name of employer	From month/year	To month/year	Job title and main duties/responsibilities

**PERSONAL INTERESTS AND ACHIEVEMENTS**

Describe with dates (year) any spare-time activities. Include organising, leading or group activities, along with those providing creative or intellectual development.

**CAREER CHOICE**

Explain what attracts you to CA training, and offer evidence of your suitability. Include any experience, skills, abilities, and achievements which are relevant. You may use examples from or make reference to other areas of involvement as well as paid employment.

**GEOGRAPHICAL LOCATION**

Do you have a strong preference for a particular location? If so, give please.

**ADDITIONAL INFORMATION**

If you feel there is anything which has not been covered adequately elsewhere on your application, please elaborate below.

**HEALTH DECLARATION**

Please give details of any health matters of relevance to the work applied for.

**REFEREES**

<b>Academic Referee</b>	<b>Other Referee</b>
Name	Name
Position	Position
Address	Address
Postcode	Postcode
Telephone	Telephone

**AVAILABILITY**

Please give any dates when you are not available for interview

**DECLARATION**

**The statements made on this form are true. I understand that any false statements may jeopardise my application and may lead to an offer being withdrawn**

Signed	Name (BLOCK CAPITALS)	Date
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